

# Commuter services updates



Parking Coordinators Meeting  
*Parking & Transportation Office*  
June 26, 2024



# Agenda

1. Rates and subsidies
2. Public transit program
3. Parking information
4. Shuttles
5. Personal Wheels

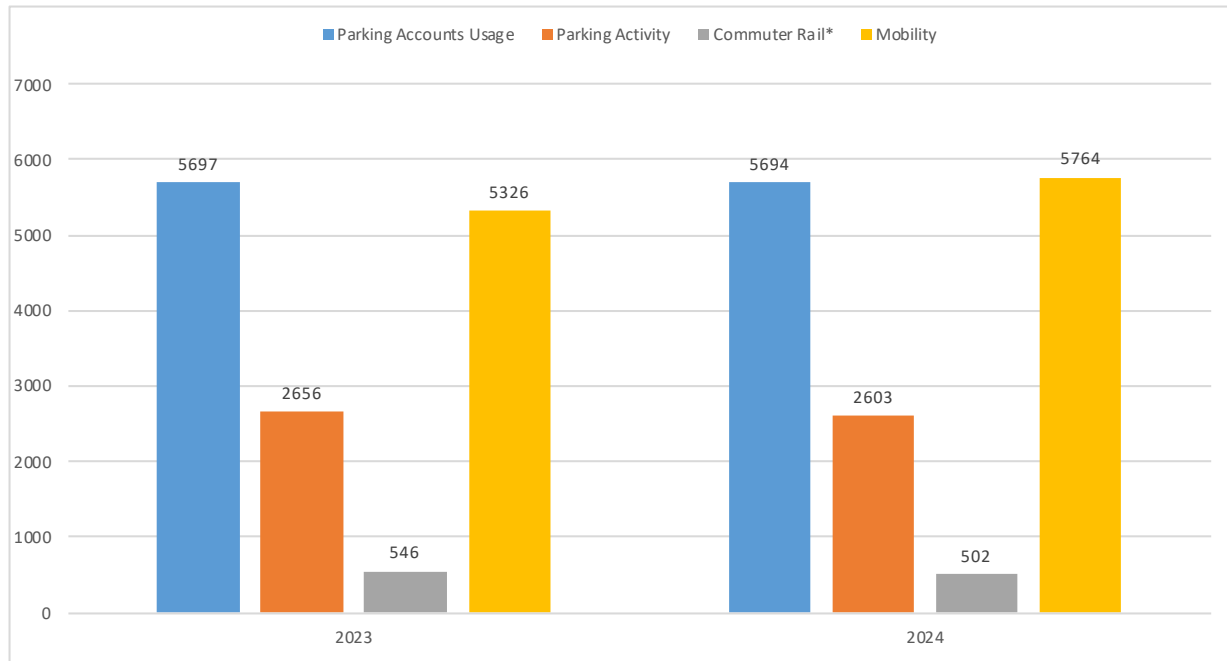


# Parking and MBTA usage March-May

	Average usage March - May		
	2023	2024	Change
Total # of Parking Accounts	8509	9121	7.19%
Parking Accounts Usage	5697	5694	-0.05%
Parking Activity	2656	2603	-2.01%
Commuter Rail*	546	502	-8.06%
Mobility	5326	5764	8.22%

\* 10 Ride Commuter Rail passes purchased = avg 180 / month

	Average Occupancy	
	2023	2024
March	0.00%	0.00%
March	73.76%	70.89%
April	74.76%	73.68%
May	71.80%	71.33%
Average	73.44%	71.97%



# Commuter subsidies: July 2024 (no change)

<b>MIT Commuter subsidy amounts</b>	<b>Rate / fee</b>	<b>Cap / note</b>
<b>MBTA Local Bus / Train (Access MIT)</b>	100%	Unlimited usage
<b>MBTA Commuter Rail Pass</b>	60%	Includes unlimited usage on bus and train
<b>MBTA 10-Ride Commuter Rail Pass</b>	60%	
<b>MBTA Commuter Parking</b>	50%	Up to \$100 per month
<b>Private Transit</b>	50%	Up to \$255 per month
<b>Bike Reimbursement</b>		Up to \$300 annually
<b>Carpool</b>	50%	Based on 2 or more employees
<b>Vanpool</b>	\$100/rider/month	
<b>Bluebikes annual membership</b>	\$50.75/year	Discounted from regular fee of \$133.50
<b>EZRide Shuttle</b>	100%	Unlimited usage
<b>Emergency Ride Home</b>	100%	4 events annually
<b>Zipcar (discounted rate with MIT ID)</b>	\$35.00/year	Discounted from regular membership of \$90

# Parking rates: July 2024 (no change)

<b>Parking account type</b>	<b>Cost</b>	<b>Fee</b>	<b>Cap</b>
<b>Employee Daily Rate</b>	\$11.00/day	N/A	\$1995/year
<b>Off-Campus</b>	\$174/month	N/A	N/A
<b>Emeritus Faculty</b>	\$11.00/day	N/A	\$336/year
<b>Student Commuter</b>	\$11.00/day	N/A	\$1300/year
<b>Campus Resident</b>	\$174/month	N/A	N/A
<b>Carpool</b>	\$88/month divided by # people in carpool	N/A	N/A
<b>Affiliate</b>	\$11.00/day	\$11.00/month	N/A
<b>Department Vehicles</b>	\$2,509 /year	N/A	N/A
<b>Visitor passes and scratch cards</b>	\$34.00/day	N/A	N/A

# Public transit MBTA



# MBTA LinkPass and Commuter Rail passes



## T-pass delivery options:

- **Mail to home or work** is available to all employees for convenience.
- **In-office pick up** is available to all program participants.  
Pick up at the Atlas Service Center (E17-106) on the last 3 business days of the month.
- Note: 10-Ride Pass tickets will automatically upload to your mTicket app.
- **Confirm or choose delivery method** by visiting your account on Atlas ([atlas.mit.edu](https://atlas.mit.edu)).

**New! To reactivate or order a pass:** Place the order on Atlas *by the 10<sup>th</sup> of the month* for the next month's pass (for example, order by July 10 for an August pass).

**To cancel or suspend a pass:** Visit Atlas by noon on the 15th of the month before the first month you want to cancel or suspend (for example, act by August 15 to suspend September).

**LinkPass:** If students miss the ordering deadline, a limited number of monthly and semester passes are available at the beginning of the month on a first-come, first-served basis.

# MBTA 10-Ride Commuter Rail Pass



Benefits-eligible Cambridge-based MIT employees can purchase up to three 10-Ride Passes per month, and MIT will subsidize 60% of the cost.

- **The 10-Ride Pass renews monthly for your selected commuter rail zone** and is available for zones 1A through 10 (similar to a monthly T-pass). *Unlike the monthly pass, the 10-Ride is for commuter rail only.*
- **To purchase a subsidized 10-Ride Pass**, participants must go through specific steps that involve installing the MBTA mTicket app and then buying the 10-Ride **through Atlas**. Details available at the link below.
- **Tips/requirements:**
  - Install and enroll in mTicket on your device *before* making your purchase in the Atlas system.
  - Use the same email address to sign into the mTicket app that you use to sign into Atlas.

## Why only three 10-Ride Passes per month?

Three 10-Ride Passes give you 30 rides.

If you expect to commute more than 15 days (30 rides) per month, a monthly T-pass is more cost-effective.



# Parking information



# Parking



## Parking accounts

- Accounts automatically renew on July 1 with caps reset for FY24.
- The parking year is aligned with the Fiscal Year (July 1, 2024 – June 30, 2025).
- Don't have an account? Sign up at [parking.mit.edu](https://parking.mit.edu).

## Assigned parking areas

- Please park in your assigned area. Not sure which area you are assigned to? View your assigned area at [parking.mit.edu](https://parking.mit.edu).
- View a parking lot area map on the Commuter Connections site.

## Relocation requests

- *We are at capacity for assignments to most parking areas on campus.*
- Relocation requests are added to a queue; we will notify you by email if space becomes available.

# Evening and weekend “all-lots” parking



Throughout the year, Cambridge-based parking account holders may park in most lots on campus at no additional charge after 2:30 PM Monday–Friday and all day on Saturdays, Sundays, and MIT holidays.

## Keep in mind:

- The following lots are not included: Medical Lot, Ford Lot (E19), 139 Mass Ave Lot (front), Hayward Garage, and lots at Childcare Centers.
- Parkers must continue to comply with signage for reserved, electric vehicle, and accessible parking spaces.
- Off-campus parking can only be accessed by employees assigned to those garages.

## Summer Special: All-lots access all day, every day!

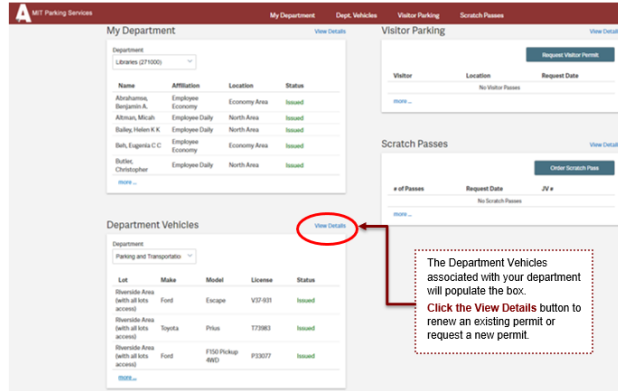
- To take advantage of projected lower parking lot occupancies during summer months, we are offering “all-lots” access to parkers all day every day from **Monday, June 3, through Monday, September 2, 2024.**
- Rates and parking fees continue to apply; no overnight parking.
- **Tuesday, September 3:** Return to assigned parking areas during weekdays.
- The lot exclusions noted above apply to this expanded summer access program.
- We will monitor lot capacities and may end the program sooner if necessary.

# Department vehicles

Parking Coordinators must renew accounts for department vehicles annually **on or before July 1**, the start of the parking year.

## Renew your department vehicle permits

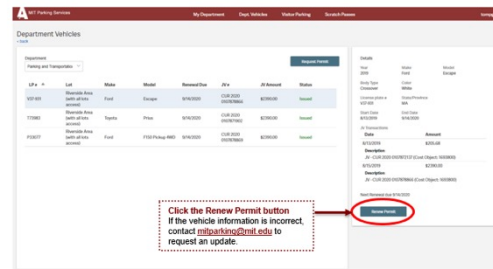
Access the Parking Coordinators dashboard at <https://parking.mit.edu/manage/>  
View the list of your department vehicles in the Department Vehicles box.  
If you manage more than one department, use the drop-down list to select a department.



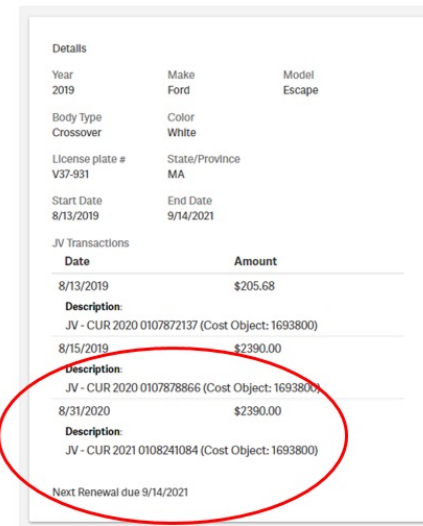
## Renew permit

Click on each vehicle to display and review the vehicle details, including the current JV information.

Click the **Renew Permit** button at the foot of the Details box.



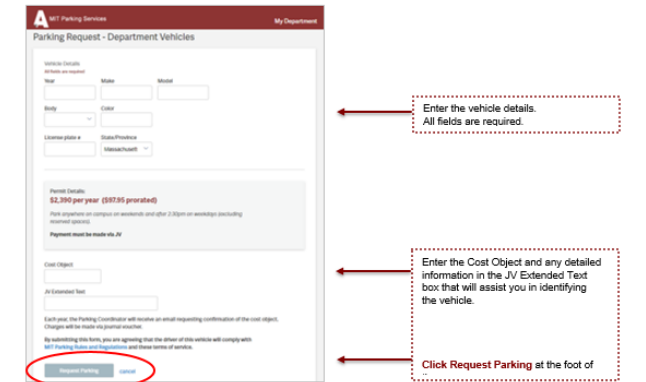
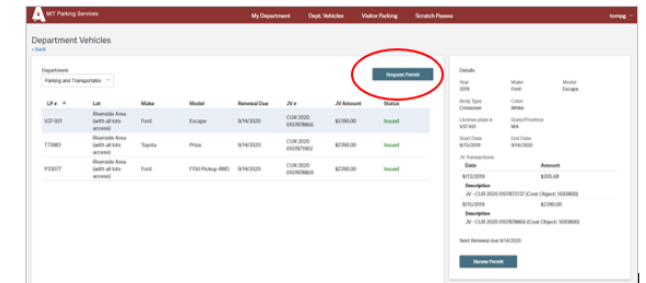
The **Details** box will then show the updated information.



Complete the same process for each vehicle.

## Request a permit

If you are adding a vehicle to your fleet, click the **Request Permit** button at the top of the screen.



Complete the same process for each new vehicle.

Once approved by the Parking & Transportation office, the new vehicle will show in your list.

Instructions: [mit.edu/facilities/transportation/docs/DVRI.pdf](https://mit.edu/facilities/transportation/docs/DVRI.pdf)

# Shuttles



# MIT shuttles: Summer schedule



**MIT shuttles are running on the summer schedules.**

Real-time updates for both MIT and EZRide shuttles can be found on the **MIT Mobile app**.

**Tech Shuttles:** Monday–Friday, 6:15 AM–7:45 PM

**Boston Daytime:** Monday–Friday, 7:30 AM–5:45 PM

**SafeRide Shuttles:**

- Sunday–Wednesday, 6:00 PM–2:30 AM (OnDemand 11:00 PM–2:30 AM)
- Thursday–Saturday, 6:00 PM–3:30 AM (OnDemand 11:00 PM–3:30 AM)

**Grocery Shuttles:**

- *Costco, Target:* Sunday, 11:00 AM–4:00 PM
- *Trader Joe's, Whole Foods:* Sunday, Wednesday, Friday, 11:00 AM–4:00 PM

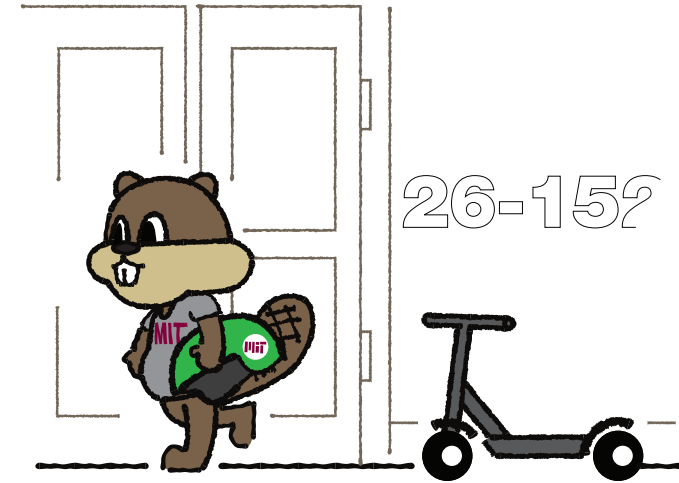
**EZRide Shuttles:** *Resumed 8-bus schedule on June 17th*

- 6:20 AM leaves North Station
- 7:30 PM leaves Erie



[mit.edu/shuttles](https://mit.edu/shuttles)

# Personal Wheels



# Bikes at MIT

## **\$300 Annual Bike Subsidy** (for qualified bike purchases)

- Available to benefits-eligible MIT employees
- Receipts for 2024 must be uploaded in Atlas by February 15, 2025
- Subsidies for 2024 will be issued by March 31, 2025

## **Bluebikes**

- Current Cambridge-based MIT employees and students are eligible to purchase subsidized annual memberships for \$50.75 (regularly \$133.50)

## **Bike auction**

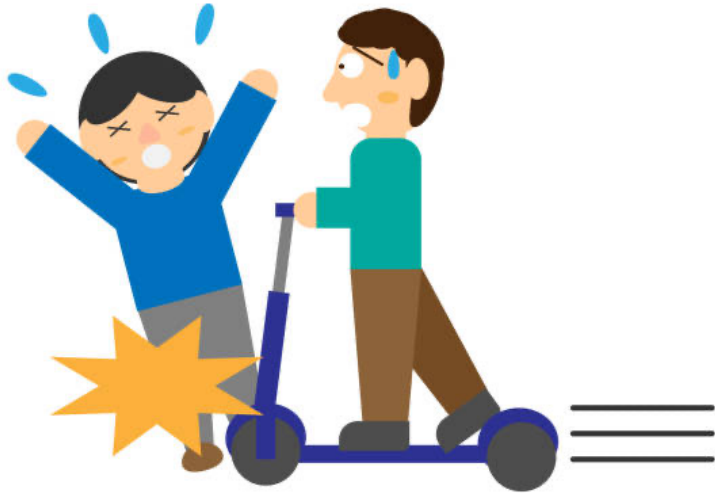
- We host an annual bike auction in the fall semester. Stay tuned for the date.

To register for the annual bike subsidy or Bluebikes, visit [vpccsforms.mit.edu](https://vpccsforms.mit.edu)





# Personal Wheels (PWs): Issues and goals



**Collisions and falls**, increase in pedestrian and rider injuries



Clogged corridors and classroom aisles cause **egress hazards**



Motorized PWs:

- **Extreme fire hazard**
- **Cambridge:** citations for improper storage of hazardous materials



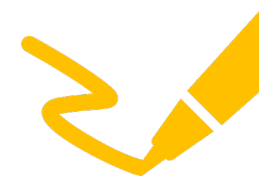
## Conducted research

- Audited MIT policies/rules
- Benchmarked how our peers are handling
- Reviewed existing city and state regulations, rules, laws governing usage



## Convened advisory groups

- PW Advisory group (includes Office of General Counsel, Insurance, ResLife)
- Committee for Transportation & Parking
- Student Working Group
- Senior leadership



## Developed safety campaign

### Goals:

- Minimize risk of personal injury or harm
- Keep egress pathways clear in classrooms and corridors across campus
- Align/comply with City of Cambridge requirements

# Newly published guidelines

- No riding inside.
- Register PWs with Parking & Transportation.
- Motorized: must be registered and UL certified. We're piloting a new process.
- Know and follow rules of the road.
- Park outside (use bike racks; keep pathways clear). Do not attach PWs to railings, trees, or light posts.
- Indoors parking only in personal offices or residential rooms.
- Keep egress pathways clear; no parking in common areas, hallways, labs, or classrooms.
- Practice safe charging.



The screenshot shows the MIT Department of Facilities website. At the top, there is a navigation bar with links for HOME, SEARCH, SITEMAP, and CONTACT. Below this is a search bar with the text 'shortcuts: POWER TOOLS' and a 'GO >>' button. The main navigation menu includes links for Request Services, Standards, Maps & Floorplans, In Development & Construction, Sustainability, About Us, Commuter Connections, and For Facilities Employees. The page content is titled 'Your Personal Wheels at MIT' and includes a sub-section 'Personal Wheels' with a list of links: Access MIT, Bicycling (see Personal Wheels), Emergency Ride Home, Parking, Personal Wheels (with sub-links for Bicycle Benefits, Bluebikes Registration and Renewal, Motorized Personal Wheels, Personal Wheels FAQ, and Personal Wheels Registration), Private Transit, Public Transit (T-passes), Ride Sharing, Shuttles, Walking, Forms, and FAQs. The main text discusses the compact size of the Boston/Cambridge area and the benefits of bikes and scooters. It also provides information on what constitutes a Personal Wheel (PW) and lists guidelines for riding on campus. A 'Register your PW' section includes instructions on how to register and where to park. The page also features a 'RELATED LINKS' section with links to MBTA bikes, getting around MIT by bike, Bluebikes, and MassBike. A 'CONTACT INFO' section provides details for the Facilities Department Directory, the Parking & Transportation Office (Atlas Service Center), and Parking Services. Other commuter connections and contact information for Tom Giannino are also listed.

# Safety Awareness Campaign

**Look out for each other!**

**Don't ride inside!**



**Walk your Personal Wheels\* to an office or residential room.**

 **BeWheel Wise** MIT guidelines

\*Personal Wheels are any personal transport devices, with or without a motor, except me devices designed to assist mobility.



## Getting the word out...

- **Guidelines** on MIT's *Commuter Connections* site; update Police, Mind & Hand Book sites
- **Email** to announce new guidelines
- **AV screen ads, posters** in Infinite Corridor, residences
- **A-frame signs** at high traffic spots
- **Hangtags** on handlebars with QR code for guidelines and safety information
- **Open Space pop ups:** encourage PW registrations and safety awareness
- **Social media posts**

# Enforcement

- **Educate first:**  
warning hangtags
- When needed to support safety of community (blocked paths)...**impound**



**WARNING:**  
Improperly parked Personal Wheels (PWs)\* are subject to removal.

-  Park outside or in your room.
-  No parking in any indoor common space.
-  Use a bike rack, not a railing, light post, or tree.
-  Charge only in accordance with MIT's required safety precautions.
-  Register a motorized PW with MIT – it's required!

\* Personal Wheels are any personal transportation devices, with or without a motor, except medical devices designed to assist mobility.

 **Be Wheel Wise!** MIT guidelines

 **MIT** Parking & Transportation

# Toolkit for DLCs: posters, AV ads

## Got Wheels ?



**Don't park in a hallway.**  
In classrooms and hallways, Personal Wheels (PWs)\* block pedestrians and cause egress hazards.


<p><b>✗</b></p> <p>Don't park in a classroom or in the hallway outside.</p> <p>Don't park in a lobby, stairwell, or any common space.</p>	<p><b>✓</b></p> <p>Park outside at a rack (don't attach to railings, light posts, or trees).</p> <p>Park in a bike/PW storage room if your PW doesn't have a motor or battery.</p>
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MIT Massachusetts Institute of Technology

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## Riding or walking ?

### Powering up those wheels ?



**Practice safe charging! Reduce the risk of fire.**  
Take care of yourself and your community.

- Remove flammable or combustible materials from charging area.**
- Monitor while charging.** Do not leave unattended or charge overnight.
- Disconnect when fully charged.** Do not overcharge.
- only UL-certified equipment and keep it direct sunlight.**
- Use only equipment sold with the device.**
- Do not use an extension cord while charging.**

**BeWheel Wise MIT guidelines**

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### Take care of yourself and others!

- Be careful!** Personal Wheels (PWs)\* when indoors.
- Be a safe rider!** And use bike lanes.
- Be a safe walker!** And stay on sidewalks.
- Be a safe driver!** And stay in your dorm room or office, light posts, or trees, and not in hallways, stairwells or any common space indoors.
- Protect that amazing brain!
- Use Personal Wheels **only** in accordance with MIT's required guidelines.

Personal Wheels are any personal transportation devices, with or without a motor, except medical devices designed to assist mobility.

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# Questions

**Commuter Connections**

[mit.edu/facilities/transportation](https://mit.edu/facilities/transportation)

[mitparking@mit.edu](mailto:mitparking@mit.edu)

617-258-6510

(after hours 617-253-2997)

